

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2472

Field Office Distribution

Notices are available on the Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at http://fsaintranet.sc.egov.usda.gov/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

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Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://fsaintranet.sc.egov.usda.gov/fsa/>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AO-1585 11-14-13	FY 2014 Outreach Tracking Information System (OTIS) Changes and Enhancements	State and County Offices
BU-747 11-18-13	FY 2014 BUD Contact Information	National and State Offices
CM-735 11-13-13	PS-3553, USPS Coding Accuracy Support System (CASS) Summary Report and the Certification Process Comparing SCIMS to the USPS Database	State and County Offices
CM-736 11-14-13	Payments to Producers Identified as Deceased Report for FY 2013 Quarter 4	State and County Offices
PM-2895 11-13-13	RMA's Performance Management Program	RMA Employees
PM-2896 11-15-13	2014 Federal Employees Health Benefits (FEHB) Open Season	FFAS Employees

National Procedure Checklist No. 2472 (Continued)

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
2-DCP (Rev. 1) Amend. 34 11-14-13	Direct and Counter-Cyclical Automation	State and County Offices
1-FLP (Rev. 1) Amend. 90 11-14-13	General Program Administration	State and County Offices
6-PM (Rev. 6) Amend. 26 11-14-13	Employee Development and Training	All FSA Offices

Procedure Notices

None.

Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
CM-730	11-13-13	CM-735
CM-734	11-14-13	CM-736

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms/Publications Online Website at <http://fsaintranet.sc.egov.usda.gov/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela.coln@wdc.usda.gov.